

Haley Williams

From: Clark, James (US - New Orleans) <jamesclark5@DELOITTE.com>
Sent: Monday, April 25, 2016 6:06 PM
To: Haley Williams
Subject: RE: Louisiana Board of Ethics Docket No. 2016-266

Ms. Williams,

I understand that my Request for an Advisory opinion (Doc No. 2016-266) has been deferred to the May agenda for consideration by the Board and am happy to answer any questions regarding my previous employment or potential services to be provided to the State of Louisiana.

As the Deputy Director of Grants and Administration, my responsibilities were primarily support services. I was responsible for managing the administrative cost for the Stafford Act programs and providing financial services to process payments. The grants for State Management Cost, for which I was responsible, are intended to cover GOHSEP's cost for facilities, salaries, contracts and other operating costs to administer the programs. My staff would code expenditures, run reports and projections on operating cost and gather invoices, timesheets, etc. to support the Federal reimbursement of the administrative cost incurred by GOHSEP.

Under the proposed services to be provided, I would be working with GOHSEP'S Disaster Recovery Division to administer the Recovery grants provided to rebuild government infrastructure under the Stafford Act. These services would support an external audience and assist GOHSEP in executing its mission as opposed to supporting the organization's internal operations.

Please let me know if you have any additional questions or if my response is unclear. Thanks for your assistance.

James

From: Haley Williams [mailto:Haley.Williams@la.gov]
Sent: Thursday, April 21, 2016 3:40 PM
To: Clark, James (US - New Orleans) <jamesclark5@DELOITTE.com>
Subject: RE: Louisiana Board of Ethics Docket No. 2016-266

Mr. Clark,

Please provide of brief explanation of the services related to the Stafford Act grant programs that you wish to provide under the contract with the State and how those services differ from the services you provided as GOHSEP's Assistant Deputy Director, Grants & Administration.

Thanks -

Haley Williams
Staff Attorney
Louisiana Board of Ethics
P.O. Box 4368
Baton Rouge, LA 70821
Office: (225) 219 - 5600
Fax: (225) 381 - 7271
Email: haley.williams@la.gov

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<http://www.ethics.state.la.us/BoardProcedures.aspx> for information about submitting a request for an opinion.

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From: Clark, James (US - New Orleans) [<mailto:jamesclark5@DELOITTE.com>]
Sent: Thursday, March 31, 2016 4:41 PM
To: Haley Williams
Cc: J. Wendell Clark
Subject: RE: Louisiana Board of Ethics Docket No. 2016-266

Ms. Williams,

Please accept the attached documents to supplement my request for an advisory opinion, Docket No. 2016-266. The attached organizational charts are vizio documents provided by GOHSEP. If you are unable to open these file types, please let me know and I'll work to convert them to another format. Thanks for your consideration,

James Clark
Senior Manager | Strategic Risk Services – Crisis Management
Deloitte & Touche LLP
701 Poydras Street, Suite 4200, New Orleans, LA 70139
Tel/Direct: +1 504 561 7137 | Fax: +1 866 999 6865 | Mobile: +1 225 317 3106
Jamesclark5@deloitte.com | www.deloitte.com

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From: Haley Williams [<mailto:Haley.Williams@la.gov>]
Sent: Tuesday, March 29, 2016 5:03 PM
To: Clark, James (US - New Orleans) <jamesclark5@DELOITTE.com>
Subject: Louisiana Board of Ethics Docket No. 2016-266

The Louisiana Board of Ethics received your request for an advisory opinion regarding whether you would be prohibited from providing services to the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) through its contract with your current employer, Deloitte and Touche, LLP. In order for the Board to render an advisory opinion, additional information is needed. Please provide the following:

1. A brief description of the services you would be providing under the contract between GOHSEP and Deloitte.
2. Any additional information that you believe will be relevant in the Board's consideration of this matter.

When responding to this request for additional information, please keep in mind that any advisory opinion will be based on the facts provided by you. Any changes to the facts may result in a different application of the provisions of the Code of Governmental Ethics.

Please provide the requested information by the **Thursday, March 31st, at 5:00 p.m.**

Haley Williams
Staff Attorney
Louisiana Board of Ethics
P.O. Box 4368
Baton Rouge, LA 70821
Office: (225) 219 - 5600
Fax: (225) 381 - 7271
Email: haley.williams@la.gov

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